

## **Minutes**

Rural Maryland Council Executive Committee Meeting

Tuesday, November 13, 2018 12:00pm to 2:00pm

Fisherman's Inn Restaurant, The Wine Room, 3116 Main Street, Grasonville, MD 26138

### Participants:

Josh Hastings, Chair

Matthew Tefteau, First Vice Chair

Dan Rider, President, Rural Maryland  
Foundation

Erroll Mattox, Agriculture Committee Chair

Gregory Padgham, Tri-County Council for the  
Lower Eastern Shore

Mike Pennington, Nominating Committee Chair

Mike Thielke, Joint Planning and Development  
Committee Chair

Lindsay Thompson, Legislative Committee Co-  
Chair

Scott Warner, RMPIF Chair

John Hartline

Susan O'Neill

RMC Staff:

Charlotte Davis, Executive Director

Meredith Donaho, Program Administrator

Amanda Clevenger, Administrative Assistant

Chair Hastings called the meeting to order at approximately 12:00pm.

### **Meeting Minutes**

The meeting minutes for the September 14, 2018 Rural Maryland Council Executive Committee meeting and the September 28, 2018 Rural Maryland Council Executive Board meeting were made available. Chair Hastings requested changes to the minutes. No requests for changes were submitted. A motion was made by Mike Thielke to approve the Rural Maryland Council Executive Committee meeting minutes; the motion was seconded by Erroll Mattox. All were in favor, and the motion to approve the September 14, 2018 meeting minutes was unanimously accepted. A motion was made by Lindsay Thompson to approve the September 28, 2018 Rural Maryland Council Executive Board meeting minutes; the motion was seconded by Matt Tefteau. All were in favor, and the motion to approve the September 28, 2018 Rural Maryland Council Executive Board meeting minutes was unanimously accepted.

### **Financials – FY19 Budget**

Charlotte Davis presented the FY2019 Budget as of November 8, 2018. The Rural Maryland Council has total operating available revenue of \$93,698.41, and a total of \$4,539,599.96 in grant expenditures. Charlotte Davis shared that there were nine outstanding grant requests to be processed. Charlotte Davis requested a motion to approve the financials report. A motion was made by Mike Thielke to approve the FY19 Budget as of November 8, 2018; the motion was seconded by Mike Pennington. All were in favor, and the FY2019 Budget report was unanimously accepted.

### **Rural Maryland Prosperity Investment Fund (RMPIF) Committee**

Chair Scott Warner and Charlotte Davis provided an update for the RMPIF Committee. Charlotte Davis reported that there is about \$400,000.00 in leftover available RMPIF funding. The leftover funding was set aside for three resubmissions by Allegany County and Hancock Economic Development, City of Salisbury, and Springdale Preparatory School. The Council has had difficulty achieving a quorum of the

Grant Review Board members, and the RMPIF resubmissions have not yet been approved by the Grant Review Board. The Council has also received a request through Jeannie Haddaway-Riccio to consider providing funding for a project by Friends of the Grape, Inc. with the leftover RMPIF funds. Charlotte Davis will request a proposal from Friends of the Grape, Inc. to present to the Executive Committee. In addition, Charlotte Davis will also reach out to the Secretaries of each designated agency serving on the Grant Review Board for replacements for members who are not able to attend the grant review meetings. A motion was made by Lindsay Thompson for Charlotte Davis to contact the Grant Review Board to request they reconsider existing FY19 RMPIF applicants for the leftover RMPIF funds; the motion was seconded by Mike Thielke. All were in favor, and the motion for Charlotte Davis to contact the Grant Review Board to request they reconsider existing FY19 RMPIF applicants for the leftover RMPIF funds were unanimously accepted.

Chair Warner also shared that RMPIF committee members will be meeting with Delegate McIntosh and Secretary Brinkley within the coming weeks to discuss funding support for FY2020 for RMPIF.

### **Legislative Committee**

Legislative Committee Co-Chair Lindsay Thompson provided the update; Co-Chair Odette Ramos was not available. The next Legislative Committee meeting is scheduled for November 19, 2018 via conference call. Rural Maryland Day is scheduled for Thursday, February 14, 2019 in Annapolis, the Rural Maryland Council will partner with the Maryland Association of Soil Conservation Districts and the Maryland Dairy Association to host a joint luncheon in the Senate building. The Welcome Breakfast for Rural Legislators will be scheduled for Friday, January 18, 2019 at the Maryland Inn in Annapolis.

### **Rural Maryland Foundation**

President Dan Rider provided the update. President Rider shared that the Rural Maryland Philanthropic Development Strategies report has been finalized, copies were made available. The Aspire Rural Version 2.0 video will continue to be revised. A memo was presented regarding the Rural Maryland Foundation Board of Trustees approval for the Rural Maryland Foundation to provide an annual contribution to the LEAD Maryland Foundation in the amount of \$5,000.00 to support scholarships for the Fellowship program. The memo was provided for the Rural Maryland Council Executive Committee's information.

### **Agriculture Committee**

Chair Erroll Mattox provided the update. The next Agriculture Committee has not yet been determined. The Delmarva Soil conference was held in November, and a handbook on soil conservation practices is available.

### **Executive Director's Report**

Charlotte Davis shared that the next Task Force for Rural Broadband held its last meeting on November 9, 2018. Copies of the draft report were made available. The report and recommendations will be finalized and submitted by the November 30, 2018 deadline. The Council will also be co-hosting a Community Reinvestment Act roundtable with the Federal Reserve Bank of Richmond on December 11, 2018 at Allegany College. The Council has also partnered with Mid-Atlantic Farm Credit and Grow and Fortify to present the Grow and Fortify Summit on December 6, 2018 at the Chesapeake Bay Beach Resort in Stevensville.

**New Business**

**Annual Meeting Agenda – November 29, 2018**

Copies of the November 29, 2018 Executive Board agenda were shared. It was discussed that a year in review video would play as part of the introduction to the meeting. It was also discussed that Susan Lawrence of Senator Middleton’s staff would also be presented with an award. All of the awardees names will be added to the final agenda.

**FY19 Work Plan**

Copies of the plan were available to review. The plan will be reviewed and approved by the Joint Planning and Development Committee in January 2019.

**Board Nominations and Elections**

An update was shared that Josh Hastings will be stepping down as Chair and will be replaced by Scott Warner for 2019. Matt Teffeau has also accepted a new position and will be leaving the Maryland Department of Agriculture, but will continue to serve on the Executive Committee. The Executive Committee proposed the following slate:

- Chair: Scott Warner
- First Vice Chair: John Hartline
- Second and Agriculture Committee Chair: Erroll Mattox
- Joint Planning and Development Committee Chair: Mike Thielke
- Legislative Committee Co-Chairs: Lindsay Thompson and Odette Ramos
- Nominating Committee Chair: Greg Padgham
- RMPIF Committee Co-Chairs: Matt Teffeau and Susan O’Neill
- Rural Maryland Foundation President: Dan Rider

An updated slate will be presented at the November 29<sup>th</sup> Executive Board meeting for final approval.

**FY18 Annual Report and 2019 Calendar of Event Dates**

Copies of the draft FY18 Annual Report and 2019 calendar of events were shared. Charlotte Davis requested comments and corrections. Final copies will be presented at the November 29<sup>th</sup> Annual meeting.

**Adjournment**

With no other business to discuss, Chair Hastings requested a motion to adjourn the meeting. A motion was made by Dan Rider, and seconded by Erroll Mattox. The motion to adjourn was unanimously approved. The meeting adjourned at 2:04 pm. The next RMC Executive Committee meeting is scheduled for Tuesday, January 8, 2019, Fisherman’s Inn, Grasonville, MD.